

Academic Leadership Council
Meeting Minutes
12:30 pm
Friday, March 13, 2026
TTC 4370/4380

Present: Almeda C, Benard D, Brady J, Coblenz D, Digby K, Dockerty K, Hadzic O, Hughes-Winfrey S, Jonas P, Keena T, Loucks D, Myers S, Ott J, Ott S, Pearson S, Prister L, Pruis C, Rodgers A, Stefanick T, Tanis S, Walman S, Wells L

Non-voting attendees: Adams M, Alexander D, Dunneback M, Eagan P, Fontaine A, Marsh-Peek A, McCann V, Naatjes K, Postula S, Reynolds B, Salinas C, Siebers A, Snead A, Talsma B, Wagner J, Walters M

1. **Call to Order** – 12:34 pm
2. **Review/Revise Agenda**- None
3. **Approve Minutes** – Minutes for Friday, February 6, 2026: Motion. Seconded. Approved.
4. **Guest(s)**- Randy Ott, Director of Pathways and Partnerships for WMU Enrollment Management
WMU will host an Academic Leadership luncheon with KVCC on April 3, 2026 from 10:30–12:30 which includes lunch. A variety of representatives and departments will be selected to participate. Ideas/questions should be submitted to Sherry Postula prior to the meeting so WMU can work on having the needed representatives and departments available.
5. **Officer Reports**
 - 5.1 Chair - Jenny Ott – Met with administration and discussed HLC visit and several topics with suggestions and solutions.
 - 5.2 Vice Chair - Philipp Jonas (Kevin Dockerty reporting) – At week 9 enrollment up 0.6% with student contact hours up 4.4%. Summer enrollment up 15% with student contact hours up 14.4%
 - 5.3 Secretary – Susan Pearson- No Report
 - 5.4 Master of Committees – Kevin Dockerty – No Report
 - 5.5 Faculty Liaison – Jim Ratliff – No Report
6. **Academic Services – Paige Eagan**
 - 6.1.2 **Course and Curriculum** – Joe Brady- Committee Information
 - 6.1.3 **Level 1: ENG** Proposed course description updates to the following: ENG 201, 202, 203, 204, 205, 207, 208, 209, 210, 214, 218, 219, 220, 222, 223, and 230
 - 6.1.4 **Level 2: NURS 195**, RN Bridge: change strategy and contact hours to increase lecture time with less lab time and create more flexibility to build on existing skills.
 - Motion to change course strategy for NURS 195. Motioned. Seconded. Approved.
 - 6.1.5 **Level 3: EMT 275** course provides a credential for paramedic students who have a license (MDHSS) or registered (NREMT) to have a smoother transition in a pathway towards the new NR1.AAS program that will be active in Winter 2027.
 - 6.1.6 **Level 3: NR1.AAS**- offers multiple ways to enter the second level of the nursing program. All program certifications will be housed in Nursing AAS. Program outline details pathways to completion and achieving maximum credit offerings. There are 12 available slots with the possibility of adding an additional four seats per Dean Dunneback.
 - 6.1.7 **NR2** program will be addressed at the next ALC meeting.

6.2 **Faculty Instructional Manual** – in progress

6.3 **Grant updates-** No Report

6.4 **Accreditation Updates** – Angela Marsh-Peek

- HLC information (handout provided) go to HLC website for comprehensive schedule on site visit and check for current updates. Rooms 4370/4380 will be open for Area of Focus meetings.
- Paige Eagan- Thanked faculty and staff for hard work and encouraged individuals to show how you work with students. All staff and faculty are welcome to attend forums.
- Elizabeth Washington- Check HLC website for schedule changes and informational documentation, remain flexible as schedule may change.

6.5 **Other-**

- **Academic Calendar-** set to go to next Cabinet meeting. Will be available at April ALC meeting.
- **Health Careers Network Dinner-** Thank you to faculty for supporting event. It was a great success, with student and alumni lead discussion panel.
- Susan Pearson- Respiratory Therapy program was awarded a distinguished RRT credentialing recognition.
- **Professional Development-** A.Q. mini-AI online courses are available. There will be an opportunity to attend an AI conference in June for those who complete the AI online series by mid-May. Check with Paige or the Faculty Success Center for more information.
- **New hire- Carey Stolsonburg** will serve as Director of Early Middle College, Dual Enrollment and Youth Pipelines.
- **Cougars Rising Event-** Thank you to staff for supporting this event
- **Summer Classes-** There are issues with Ad Astra monitor system for enrollment tracking Summer *online* sections are set with a cap at a multiple of 28, with composition *online* courses set with a cap at multiples of 24. For the most current updates or changes, please contact Sherry, Paige, or the Dean of the program.
- **Aaron Snead-** The issues with the Ad Astra Monitor system are being worked on and should be resolved soon.

7. **Faculty Support** – Gail Fredericks- No Report

8. **Unfinished Business**

8.1 Evaluation Kit, moving to new questions is on hold at this time

8.2 FERPA FAQ sheet forthcoming, Sarah Hubbell

8.3 Discussion Item: Self-Guided Placement

9. **New Business-** No Report

10. **Outstanding Issues and Updates**

10.1 Enrollment Reporting- Philipp Jonas (Provided by Kevin Dockerty in officer report)

11. **Upcoming meeting dates 2026 – 1PM – 4370-80 TTC**

11.2 April 3

11.3 May 1 Summit Date

12. **Other**

12.1 **Reminders-** CLO/ILO data submission **is required for all courses** part-time and full-time faculty are teaching starting in Fall 2026. Data can be submitted anytime.

12.2 **Announcements/Events-** No Report

13. **Adjournment** – 1:30 pm.

14. **Post-Meeting Addendum**

- *March 23, 2026*
- **Agenda Items:** Course & Curriculum 6.1.4 – 6.1.6
- **Update:** A question was brought forward after the ALC meeting
- **Action Taken:** The NURS Curriculum items are being returned to the ALC for further discussion at the April meeting.